

CONFERENCE

Added value and good practice in implementing the internal control system in public administration bodies at the state level

To be held on
15 February 2018
Ministry of Foreign and European Affairs
Trg N.Š. Zrinskog 7-8, Zagreb
(entry to the Conference place from Petrinjska 18a)



This Conference is funded by the European Union

The Conference aims to:

- **strengthen the planning and implementation of the strategy and budget of budget users at the state level and**
- **promote the implementation of good practice.**

Experiences in the field of public finance in Croatia, Latvia and the Netherlands will be shared during this conference with the aim of drawing conclusions for the context in Croatia.

Participants:

Top and middle management, financial directors, management and staff responsible for strategic planning and auditors of budget users at the state level.

Interpretation from/into: English/Croatian

This conference is part of the Twinning project HR 14 IPA FI 04 16 "Further development of internal control system and work methodology" and is funded by the European Union.

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15 February 2018

Time	Action	Speaker(s)
09:00 – 09:30	Registration/Arrival and registration of participants	
09:30 – 9:40	Opening address/ introduction to the programme	<p>Mr Niko Raič Head of Central Harmonisation Unit Ministry of Finance Republic of Croatia</p> <p>Ms Arina Andreičika MS Project leader Republic of Latvia</p>
09:40 – 10:00	Welcome speeches	<p>Ms Ivana Jakir-Bajo Assistant Minister of Finance, Chief State Treasurer Republic of Croatia</p> <p>Representative from the European Commission Representation in the Republic of Croatia</p>
Session 1: Strategic and Budget planning		
10:00–10:20	<p><u>The strategic planning system in Latvia, links with the budget planning process</u></p> <ul style="list-style-type: none"> - The development of national strategic documents, vision, strategic goals, key performance indicators, - Linkage with budget and investment planning, - Budget planning for achieving strategic goals. 	<p>Ms Arina Andreičika MS Project leader Republic of Latvia</p>
10:20 – 10:40	<p><u>Managerial Accountability and Implementation of the strategy and budget in a Dutch institution</u></p> <ul style="list-style-type: none"> - ICS orientation towards the objectives, outcomes and outputs (annual plans, operational plans, investment plans), - Monitoring activities for the implementation of the strategy and the budget (management meetings, analyse of KPI, reports), - Managerial accountability, - How good governance delivers the long term performance. 	<p>Mr Arjan Vos Foreign Affairs and Training Coordinator National Academy for Finance and Economics, Ministry of Finance Kingdom of the Netherlands</p>
10:40 – 11:00	<p><u>The budget planning process and managerial accountability in Croatia, challenges and new developments at the state level</u></p> <ul style="list-style-type: none"> - Main preconditions for the realistic and appropriate budget/financial plan, main steps of the budget/financial planning process, - The responsibility of involved units, managerial accountability, - Most frequent mistakes, - Challenges for sound financial management. 	<p>Ms Danijela Stepić Head of Budget sector Ministry of Finance Republic of Croatia</p>
11:00 – 11:15	<u>Questions and answers</u>	Panel with the speakers
11:15 – 11:35	<u>Coffee break</u>	
Session 2: Challenges in the implementation of the strategy and budget		
11:35 – 11:50	<p><u>The new act on the strategic planning system</u></p> <ul style="list-style-type: none"> - Changes in the strategic planning system/new 	<p>Ms Marija Rajaković Head of the Sector for Strategic Management and Coordination of EU Investments Ministry of Regional Development and EU Funds</p>

	Act (justification for changes, main requirements for budget users at the state level, advantages of the new system).	Republic of Croatia
11:50 – 12:05	<p><u>Budget and policy planning: Main challenges and observations on public administration bodies by the State Audit Office</u></p> <ul style="list-style-type: none"> - Main conclusions on the ICS, - Challenges for effective and efficient ICS, - Managerial responsibility for ICS, - Internal and external reporting, monitoring, feedback. 	<p>Mr Valērijs Stūris Manager of Policy Planning Project and Analysis Process State Audit Office Republic of Latvia</p>
12:05 – 12:20	<p><u>Challenges in the implementation of the strategy and budget in a Croatian Ministry</u></p> <ul style="list-style-type: none"> - Internal control activities to implement the strategy of the budget user (annual plans, operational plans, cascade of goals/tasks), - Monitoring activities for the implementation of the strategy (implementation of the new IT tool, annual assessment). 	<p>Ms Daniela Šimunović Head of Sector Ministry of Economy, Entrepreneur and Craft Republic of Croatia</p>
12:20– 12:35	<p><u>Latvian experience in implementing Risk Management as an integral part of strategic planning and effective decision-making process</u></p> <ul style="list-style-type: none"> - The importance of risk management in the strategic planning process and the internal control system, - Main risks that affect the achievement of strategic and operational goals, - Best practice in risk management. 	<p>Ms Imandra Galandere-Zile Director of Quality and Risk Management Department State Treasury Republic of Latvia</p>
12:35 – 12:50	<u>Questions and answers</u>	Panel with the speakers
12:50 – 13:05	<u>Lessons learned from this conference</u>	<p>Mr Jos Nouwt Junior project leader Netherlands</p>
13:05 – 13:20	<u>Closing Remarks</u>	<p>Ms Arina Andreičika Project leader Ministry of Finance Republic of Latvia</p> <p>Mr Niko Raič Head of Central Harmonisation Unit Ministry of Finance Republic of Croatia</p>
13:20 – 15:00	<i>Lunch</i>	

INFORMATION ON THE SPEAKERS AND THEIR PROFESSIONAL EXPERIENCE

Speakers



Ms Arina Andreičika
MS Project Leader (Latvia)

Ms Arina Andreičika has been the Head of the Internal Audit Department at the Ministry of Finance since 2014, and has been an employee of the ministry since 2012. She was in charge of fiscal policy issues and worked as a team leader during the Euro changeover process in Latvia. She has worked in public administration since 2002 and her previous experience is connected to the Ministry of Environmental Protection and Regional Development. While working there, she gained extensive experience in the area of implementing EU funded projects.



Mr Niko Raič
BC Project Leader (Croatia)

Mr Niko Raič is the Head of the Sector for Harmonisation of Internal Control System Development (Central Harmonisation Unit) at the Ministry of Finance. Throughout the years Mr Raič has held a number of positions at the ministry. He was an Adviser for monetary policy, Assistant Minister for budget preparation and fiscal consolidation as well as the Head of the Sector for Budget Preparation and Financing of Local and Regional Self-Government Units. He has been the Head of the Central Harmonisation Unit since October 2017.



Mr Jos Nouwt
Junior MS Project Leader
(The Netherlands)

Mr Jos Nouwt is the Project Director for New Accommodation at the National Institute for Public Health and the Environment and for the Medicines Evaluation Board at the Ministry of Health, Welfare and Sports in the Netherlands. His work is related to public-private partnerships projects in the field of civil engineering. He has also worked in the area of financial management at the Ministry of Finance. In the period between 1985 and 1992 he was responsible for financial accountability in the process of improving public finances in the Netherlands.



Ms Marija Rajaković
Ministry of Regional
Development and EU Funds
(Croatia)

Ms Marija Rajaković is the Head of the Sector for Strategic Management and Coordination of EU Investments at the Ministry of Regional Development and EU Funds. She has been working in public administration since 2005 and her previous experience is connected to the Ministry of Economy and the area of smart specialization, cluster development and implementation of EU funds in research, development and innovation projects.



Ms Danijela Stepić
Ministry of Finance (Croatia)

Ms Danijela Stepić is the Head of the Sector for Preparation of State Budget Proposals at the State Treasury, Ministry of Finance of the Republic of Croatia. She was the Head of the Central Harmonization Unit in the period between May 2008 and February 2013, and January 2016 until October 2017. From February 2013 to January 2016 she worked as a consultant on EU funded projects implemented in potential and candidate countries in the region through which countries were supported in their implementation of public internal financial control.

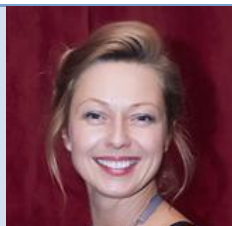


Mr Valērijs Stūris
State Audit Office (Latvia)

Mr Valērijs Stūris has been the Head of Policy Planning Projects and Process Analyses at the State Audit Office since 2015.

He has been working in public administration since 2001 and his previous experience is related to coordination activities at the Strategic Development Commission, an independent consultative institution in charge of supporting responsible state development within the President's Office.

He has also spent more than 10 years working as a consultant at the Department for Strategic analysis in the State Chancellery (the Policy Coordination Department). This institution was responsible for policy coordination and implementing several public administration reform projects at the central government level.



Ms Imandra Galandere-Zīle
State Treasury (Latvia)

Ms Imandra Galandere-Zīle is the Director of the Quality and Risk Management Department at the State Treasury. She worked on the implementation of the quality management system (ISO 9001) and information security management system (ISO 27001), on the development of the Integrated Risk Management system and project management methodology at the Treasury.

She has participated in the risk management working group during the Euro changeover process in Latvia. Ms Galandere-Zīle has been working in the area of quality and risk management for more than 10 years. She is also a certified quality manager and auditor and has acquired knowledge on risk management in Latvia, Germany and France.



Mr Harm Jan Vos
Junior MS Partner
(The Netherlands)

Mr Harm Jan Vos is a Foreign Affairs and Training Coordinator at the National Academy for Finance and Economics at the Ministry of Finance. He has been working in public administration since 1987 and has been at several policy and management positions, mostly in the area of budgeting, audit and control at the Ministry of Justice and Ministry of Finance, as well as in the Customs Administration. He is currently responsible for technical assistance projects related to the working field of the National Academy.



Ms Daniela Šimunović
Ministry of Economy,
Entrepreneurship and Crafts
(Croatia)

Ms Daniela Šimunović is the Head of the Sector for Strategic Management, Analytics and Development. The Sector includes the Service for Strategic Planning and Development and the Service for Risk Management.

Ms Šimunović graduated from the Faculty of Economics at the University of Split. She has 28 years of work experience, of which 24 years in the public sector.

She has held management positions for 15 years in public and state administration as well as the administration of local and regional self-government units in the following areas: accounting, financial monitoring and control, financial management, budget planning and execution, EU funds, risk management, strategic planning and implementing plans as well as the internal control system.

Her professional experience is continually improved in training programmes and she also worked as a trainer for state and public servants and civil servants in the area of implementing the internal control system in practice, strategic planning and implementing strategic planning documents, risk management and financial management.